

Keeping 2nd Edgware Scout Group Ticking

There are a handful of jobs which need volunteers. The leaders cover most of them, but it's essential to have some parents involved so we can keep on organizing evenings, camps and activities!

We've broken the jobs down into small tasks which can be completed by staying a little longer when picking or dropping off.

If there's anything you can help with below or any other skills you can offer, please contact Sami: 07732052720
sami@edgwarescouts.org.uk

Task Description	Volunteers Superstars
Post-Meeting Admin Updating OSM with attendance and points and handing any requests (like "Send Sally Camp Info")	
Updating Parents Sending out term dates, reminders and other information	
Updated Facebook and Website Uploading photos/statuses, writing blog posts, updating or adding details on the website.	
Stock Control Checking how many badges, scarves, pens, glue sticks and suchlike that we have in stock – and ordering replacements.	
Cut the Lawn Now and then, when it's long.	
Sweep rubbish from outside It blows in =(
Weed the cracks Things growing in cracks in the concrete/buildings are bad for the building.	
Plumbing Kitchen/Toilet u-bends Leaking Taps	
General repairs Putting screws in things, gluing things, straightening things	
Electrical Checking sockets are not damaged	
Painting Touches of paint, here and there	
Tidying Putting things back in their place in the store room, cupboards, etc.	
Check Contact Details Phone around people who don't reply to emails	

Continued overleaf

2nd Edgware Scout Troop



Task Description	Volunteers Superstars
Create Events on OSM Receive an email with details, create it on OSM and send out the invites	
Chase Non-RSVPers Phone around people who have not responded to event invitations	
Chase Payment Phone around people who have not paid subs, for camp, etc.	
Do some Laundry Now and then things need washing, especially tea towels. Take them home, bung them in the machine, and bring them back.	
Numbers on the Night Sometimes a regular leader can't make an evening but we could do with the extra pair of hands.	

If there's anything else you can think of (or notice needs doing), or you have any skills or experience you'd like to volunteer get in touch!